

FORM – XV

(See Rule 72(1)(iii))

REGISTER FOR WAGES, OVERTIME AND DEDUCTIONS

(The register may also be maintained electronically capturing, inter-alia the following details)

Name of Establishment:		
Name of the Employer/owner:		
PAN/TAN of the Employer		
Registration Number of the establishment (Labour Identification Number (LIN) shall be the Registration Number of the Establishment)		
Wage Period from dd/mm/yyyy to dd/mm/yyyy (Monthly/Fortnightly/Weekly/Daily/Piece Rated)		
1.	Serial Number	
2.	Employee Code Number	
3.	Name of the employee	
4.	Designation	
5	Department	
6	Duration of Payment of wages (Monthly/Fortnightly/Weekly/Piece rated)	
7	Wage Period from- to	
8	Total number of days worked during the wage period	
9	Total overtime hours worked or overtime production in case of piece workers	
	Rate of Wage	
10	a)Basic	
11	b)DA	
12	c)Other allowance	
	Amount of wages earned	

13	Basic	
14	DA	
15	Allowances	
16	Overtime	
17	Total wages earned	
	Deductions	
18	EPF	
19	ESIC	
20	Society	
21	Income Tax	
22	Insurance	
23	Advances	
24	Recovery of Fine	
25	Recovery on amount of damages/losses	
26	Total deductions	
27	Others	
28	Net Payment	
29	Date of Payment	
30	Receipt by employee/Bank Transaction ID	
31	Nature of acts and omissions for which fine imposed with date	
32	Amount of fine imposed	
33	Damage or loss caused to the employer by neglect or default of the employee	
34	Signature of Employer/Employer Representative*	

*Note: Required in case register is maintained physically