

FORM-XXV
[See Rule 78]
IMPROVEMENT NOTICE

To,

Name of the Establishment
(Employer / Principal Employer / Contractor)
Address

Sub-Notice regarding contraventions observed under the OSH & WC Code, 2020, OSH & WC (Central) Rules, 2026, Regulations, Standards and Orders made thereunder, in respect of (Name of the establishment)

Sir / Madam,

(1) It is to inform that the undersigned conducted inspection of (name of the establishment), engaged in the work of (name of work) located at on (date).

(2) The particulars of the establishment inspected and the contravention (s) of the provisions of the OSH&WC Code 2020, OSH & WC (Central) Rules, 2026, Regulations, Standards, Notifications and Orders made thereunder observed during inspections are annexed herewith.

(3) You are hereby directed to rectify the contraventions / irregularities observed during inspections and submit compliance report (through speed post / electronic mode / designated portal) within 30 days from the date of issue of this notice, failing which necessary action will be initiated as per the relevant provisions of the statute without making any further correspondence in this regard.

Yours faithfully,

Encl: As above.

Inspector-cum-Facilitator.